

**Municipal District of Mackenzie No, 23  
Organizational Meeting**

**Fort Vermilion Community Library  
Tuesday, October 29, 1996**

**PRESENT:**

Bill Neufeld, Councillor  
Betty Bateman, Councillor  
Bill Fedeyko, Councillor  
Jake Peters, Councillor  
Frank Rosenberger, Councillor  
Elmer. Derksen, Councillor  
Walter Sarapuk, Councillor  
Reuben Derksen, Councillor  
Reg Scarfe, Councillor  
Ernest Dyck, Councillor

**ALSO PRESENT:**

Dennis Litke, Chief Administrative Officer  
Dianne Pawlik, Recording Secretary  
Sergeant Asp, R.C.M.P.

Minutes of the Organizational Meeting of the Council for the Municipal District of Mackenzie No. 23, held on Tuesday, October 29, 1996 in the Fort Vermilion Library Meeting Room, Fort Vermilion, Alberta.

**CALL TO  
ORDER:**

1. a) Manager Litke called the Organizational Meeting to order at 10:05 a.m.

**ELECTION:**

3. a) **Election of Reeve**

Manager Litke called for nominations for Reeve for the Municipal District of Mackenzie No. 23.

1st call Councillor E. Derksen nominated Councillor R. Derksen  
Councillor R. Derksen accepted.

2nd call There were no further nominations.

3rd call There were no further nominations.

**MOTION 96-645**

**MOVED** by Councillor Rosenberger that nominations cease.

**CARRIED**

Manager Litke declared Councillor Reuben Derksen elected by acclamation to the position of Reeve for Municipal District of Mackenzie No. 23.

**OATH OF REEVE:**

Manager Litke asked Council if it would be appropriate for Sergeant Asp to administer the Oath of Office to the newly elected Reeve and Deputy Reeve. Councillor R. Derksen said that would be appropriate.

Councillor Reuben Derksen took the official oath as Reeve for the Municipal District of Mackenzie No. 23 before Sergeant Asp of the Royal Canadian Mounted Police.

Reeve R. Derksen asked Manager Litke to carry on as chairperson of this meeting.

- 3 b) **Election of Deputy Reeve**

Manager Litke called for nominations for Deputy Reeve for the Municipal District of Mackenzie No. 23.

1st call Councillor Scarfe nominated Councillor Rosenberger.  
Councillor Rosenberger accepted.

2nd call Councillor Neufeld nominated Councillor Bateman.  
Councillor Bateman accepted.

3rd call There were no further nominations.

**MOTION 96-646**

**MOVED** by Councillor Dyck that nominations cease.

**CARRIED**

Council voted by secret ballot. Manager Litke collected and counted the ballots.

Manager Litke declared Councillor Bateman elected Deputy Reeve for the Municipal District of Mackenzie No. 23.

**OATH OF  
DEPUTY REEVE:**

Councillor Betty Bateman took the official oath as Deputy Reeve for the Municipal District of Mackenzie No. 23 before Sergeant Asp of the Royal Canadian Mounted Police.

**MOTION 96-647**

**MOVED** by Councillor Neufeld that the ballots be destroyed.

**CARRIED**

**ADOPTION OF  
AGENDA**

2 a) **Adopt Agenda**

**MOTION 96-648**

**MOVED** by Councillor Bateman to adopt the agenda as presented.

**CARRIED**

**APPOINT  
COUNCIL REPS:**

4 a) **Mackenzie Municipal Services Agency**

**MOTION 96-649**

**MOVED** by Councillor E. Derksen that the Municipal District of Mackenzie No. 23 appoint Councillor Neufeld as member of the Mackenzie Municipal Services Agency.

**CARRIED**

4 b) **Mackenzie Municipal Services Agency Alternate**

**MOTION 96-650**

**Councillor Bateman moved** that the Municipal District of Mackenzie No. 23 appoint Councillor Sarapuk as alternate member of the Mackenzie Municipal Services Agency.

**CARRIED**

**INSIDE  
COMMITTEES:**

5 a) **Agricultural Service Board**

The following Councillors volunteered to serve on the Agricultural Service Board:

Councillor E. Derksen  
Councillor Sarapuk  
Councillor Dyck  
Councillor Neufeld

Council voted by secret ballot. Manager Litke collected and counted the ballots.

Manager Litke declared Councillor Dyck and Councillor Neufeld elected to the position of Agricultural Service Board members.

**MOTION 96-651**

**MOVED** by Councillor Bateman that Municipal District of Mackenzie No. 23 appoint Councillor Dyck and Councillor Neufeld as members of the Agricultural Service Board.

**CARRIED**

Manager Litke informed Council that the nominations for two members at large for the Agricultural Service Board had not been advertised. These positions will be selected after they have been advertised.

**MOTION 96-652**

**MOVED** by Councillor Bateman that the Municipal District of Mackenzie No. 23 appoint Councillor Neufeld as chairperson of the Agricultural Service Board.

Manager Litke asked Councillor Neufeld if he would accept.  
Councillor Neufeld said he would accept.

**CARRIED**

5        b)        Assessment Review Board

**MOTION 96-653**

**MOVED** by Councillor Neufeld that the Municipal District of Mackenzie No. 23 appoint Councillor Bateman, Councillor Rosenberger, Councillor Peters, Councillor Sarapuk, and Councillor Dyck as members of the Assessment Review Board.

**CARRIED**

5        c)        Subdivision and Development Appeal Board

**MOTION 96-654**

**MOVED** by Councillor Dyck that the Municipal District of Mackenzie No. 23 appoint Councillor Bateman and Reeve Derksen as members, and Councillor Peters as an alternate member, of the Subdivision and Development Appeal Board.

**CARRIED**

Manager Litke said the five positions for members at large will be advertised in the local paper.

5        d)        Veterinary Advisory Committee

**MOTION 96-655**

**MOVED** by Councillor Neufeld that the Municipal District of Mackenzie No. 23 appoint Councillor Sarapuk and Councillor E. Derksen to the Veterinary Advisory Committee.

**CARRIED**

Members at Large for Veterinary Advisory Committee

Manager Litke informed Council that an advertisement has been placed in the local newspaper for nomination for the positions of two members at large for the Veterinary Advisory Committee and they are to be appointed after the nominations have been received.

5 e) Veterinary Services Incorporated

Councillor Sarapuk volunteered to be a member of the Veterinary Services Incorporated.

**MOTION 96-656**

**MOVED** by Councillor Dyck that the Municipal District of Mackenzie No. 23 appoint Councillor Sarapuk as member of the Veterinary Services Incorporated.

**CARRIED**

Manager Litke informed Council that an advertisement has been placed in the local newspaper for nominations for the positions of members at large for the Veterinary Services Incorporated and they are to be chosen after the nominations have been received.

5 f) Wadlin Lake Committee

**MOTION 96-657**

**MOVED** by Reeve Derksen that the Municipal District of Mackenzie No. 23 appoint Councillor E. Derksen, Councillor Sarapuk, Councillor Neufeld, Councillor Peters, and Councillor Scarfe as members of the Wadlin Lake Committee.

**CARRIED**

5 g) Hutch Lake

**MOTION 96-658**

**Councillor Dyck moved** that Municipal District of Mackenzie No. 23 appoint Councillor Bateman, Councillor Fedeyko, and Councillor Sarapuk as members of the Hutch Lake Committee.

**CARRIED**

5 h) Land of the Mighty Peace Tourist Association

**MOTION 96-659**

**MOVED** by Councillor Neufeld that Municipal District of Mackenzie No. 23 appoint Councillor Scarfe as representative to the Land of the Mighty Peace Tourist Association.

**CARRIED**

5 i) Mackenzie Housing Management Board

**MOTION 96-660**

**MOVED** by Councillor E. Derksen that the Municipal District of Mackenzie No. 23 appoint Reeve Derksen, Councillor Rosenberger, and Councillor Peters as members of the Mackenzie Housing Management Board.

**CARRIED**

Councillor Neufeld suggested that the respective Boards bring forward names of people to represent them on the Mackenzie Housing Management Committee.

5 j) Staff/ Council Committee

The following Councillors volunteered to be members of the Staff/Council Committee:

Reeve Derksen  
Councillor Fedeyko  
Councillor Rosenberger  
Councillor Neufeld

**MOTION 96-661**

**Councillor Dyck moved** that the Municipal District of Mackenzie No. 23 appoint Reeve Derksen, Councillor Fedeyko, Councillor Rosenberger, and Councillor Neufeld as members of the Staff/Council Committee.

**CARRIED**

5 k) Public Safety Services Committee (Disaster Services)

**MOTION 96-662**

**MOVED** by Councillor Peters that the Municipal District of Mackenzie No. 23 appoint Reeve Derksen as member of the Public Safety Services Committee.

**CARRIED**

**OUTSIDE  
COMMITTEES:**

6 a) Agricultural Development Corporation

**MOTION 96-663**

**Councillor Rosenberger moved** that the Municipal District of Mackenzie No. 23 appoint Councillor Fedeyko as member of the Agricultural Development Corporation Committee.

**CARRIED**

6 b) Family & Community Support Services

**MOTION 96-664**

**MOVED** by Councillor Scarfe that the Municipal District of Mackenzie No. 23 appoint Councillor Peters, Councillor Rosenberger, and Councillor Fedeyko as members of the Family and Community Support Services.

**CARRIED**

6 c) Recreation Boards

**MOTION 96-665**

**MOVED** by Councillor Neufeld that the Municipal District of Mackenzie No. 23 appoint Councillor Rosenberger to the Fort Vermilion Recreation Board, Councillor Fedeyko to the High Level Recreation Board, Councillor E. Derksen to the La Crete Recreation Board, and Councillor Bateman to the Zama Recreation Board.

**CARRIED**

6 d) Seed Cleaning Plants

**MOTION 96-666**

**MOVED** by Councillor Bateman that the Municipal District of Mackenzie No. 23 appoint Councillor Dyck as member of the Frontier Seed Cleaning Plant and Councillor Fedeyko as member of the High Level Seed Cleaning Plant.

**CARRIED**

6 e) Alberta Forest Association

**MOTION 96-667**

**MOVED** by Councillor E. Derksen that the Municipal District of Mackenzie No. 23 appoint Councillor Rosenberger as member, and Councillor Neufeld as alternate member, of the Alberta Forest Association.

**CARRIED**

6 f) Forestry Liaison Committee

The following Councillors volunteered to be members of the Forestry Liaison Committee:

Reeve Derksen  
Councillor Neufeld  
Councillor E. Derksen  
Councillor Fedeyko  
Councillor Scarfe

Council voted by secret ballot. Manager Litke collected and counted the ballots.

Manager Litke declared Councillor Neufeld, Councillor E. Derksen, and Reeve Derksen elected members of the Forestry Liaison Committee.

**MOTION 96-668**

**MOVED** by Councillor Bateman that Councillor Neufeld, Councillor E. Derksen, and Reeve Derksen be appointed to the Forestry Liaison Committee and that the ballots be destroyed.

**CARRIED**

6 g) P.F.R.A. Liaison

**MOTION 96-669**

**Councillor Rosenberger moved** that the Municipal District of Mackenzie No. 23 appoint Councillor Sarapuk and Councillor Dyck as members of the P.F.R.A. Liaison Committee.

**CARRIED**

6 h) Highway No. 58 Committee

**MOTION 96-670**

**MOVED** by Councillor Rosenberger that the Municipal District of Mackenzie No. 23 appoint Councillor Scarfe as member of the Highway No. 58 Committee.

**CARRIED**

6 i) Fort Nelson Highway Committee

**MOTION 96-671**

**Councillor E. Derksen moved** that the Municipal District of Mackenzie No. 23 appoint Councillor Bateman as member of the Fort Nelson Highway Committee.

**CARRIED**

6 j) Mackenzie Economic Development Committee

**MOTION 96-672**

**MOVED** by Councillor Rosenberger that the Municipal District of Mackenzie No. 23 appoint Councillor Fedeyko as member of the Mackenzie Economic Development Committee.

**CARRIED**

6 k) Other Committees

1) Alberta Association of Municipal Districts and Counties

**MOTION 96-673**

**MOVED** by Councillor Scarfe that the Municipal District of Mackenzie No. 23 appoint Councillor Rosenberger as representative to the Alberta Association of Municipal Districts and Counties.

**CARRIED**

**CARRIED**

**HONORARIA:**

7 a) **Review Rates**

Manager Litke presented a rate comparison report of Alberta municipalities.

**MOTION 96-674**

**Councillor Neufeld moved** that the Municipal District of Mackenzie No. 23 adopt the same rates for Councillors, Committee Members, and Committees appointed by Council as were adopted in 1995. (**Schedule "A" Attached**)

**CARRIED**

7 b) **Consider policy on Council Honorarium Coverage**

Manager Litke informed Council that there is a gray area when claiming for fees such as a road inspection or an alternate arriving at a meeting just in case someone is absent. Councillor E. Derksen said when a Councillor has taken time off from work to attend a meeting or function then that Councillor could lose pay and should be recompensed. After some discussion, Council determined not to make changes to the Council Honorarium rates.

**EXPENSE**

**REIMBURSEMENT:**

8 a) **Review Rates for Council & Staff**

**MOTION 96-675**

**MOVED** by Councillor Peters that Municipal District of Mackenzie No. 23 adopt the same rates for expenses for Council and Staff as were adopted in 1995. (**Schedule "B" Attached**)

**CARRIED**

Councillor Bateman requested to replace the words "per diem" with "personal expense allowance" on the Council and Staff Rates Schedule.

A discussion followed, and Manager Litke suggested that he will discuss rates, per diems, and private accommodation with the Treasurer.

**MEETINGS:**

9 a) **Regular Dates of Council Meetings**

**MOTION 96-676**

**MOVED** by Councillor Scarfe that no changes be made to the regular dates of Municipal District of Mackenzie No. 23 Council Meetings.

**CARRIED**

9 b) **Scheduled Locations**

**MOTION 96-677**

**Councillor Fedeyko moved** that the Municipal District of Mackenzie No. 23 Council meetings be held on a rotation basis between High Level, Fort Vermilion, and La Crete, that meetings be held in Zama when there are issues pertaining to Zama, and that when Council Meetings are cancelled the location of the meeting be bumped up and rescheduled.

**CARRIED**

Councillor Neufeld said that Public Hearings should be held in the area they pertain to.

**OTHER BUSINESS:**

10. a) **Urgent Items**

There was some discussion on the need to make amendments to the Land Use Bylaw.

**MOTION 96-678**

**MOVED** by Councillor Neufeld that Municipal District of Mackenzie No. 23 ask the Mackenzie Municipal Services Agency to draw up an Industrial Park Plan and a Country Residential Plan and update the Municipal District Land Use Bylaw as soon as possible.

**CARRIED**

b) **Inter-Municipal Organizations**

An Inter-Municipal Cooperation meeting is to be held at 12 noon on November 20, 1996 at the Stardust Motor Inn in High Level.

The Rainbow Lake/Fort Nelson meeting will be held at 12 noon on October 31, 1996 at the Stardust Motor Inn in High Level.

Councillor Sarapuk said that culverts have not been installed in the Rocky Lane Road. Manager Litke said he would check into the matter.

Councillor Scarfe informed Council that the Lizotte drainage ditch should be constructed now while the water is low and before the road is gone completely. Manager Litke asked if it is a large enough issue to that it must be dealt with now instead of waiting for the budget. Reeve Derksen said if there is money in the budget then the Lizotte Drainage should be completed now.

Reeve Derksen suggested putting up yield signs instead of stop signs on the Buffalo Head Road but would have to speak with area residents first.

Councillor E. Derksen asked what Council proposes to do with the Jake Martens Road. The road is half finished and construction has ended because it went over budget.

**MOTION 96-679**

**MOVED** by Councillor Neufeld that Municipal District of Mackenzie No. 23 complete the Jake Martens Road and complete the Rocky Lane Road this year and fund both out of budget or operating reserves as required.

**CARRIED**

Manager Litke encouraged Council to bring issues to his attention immediately in order to deal with problems and concerns promptly instead of waiting until the next Council meeting.

Manager Litke gave a report to Council on the water line breakage at Walter Lizotte's house. Councillor Neufeld suggested a summary of the water breakage be given to the insurance company.

**ADJOURNMENT:**

**MOTION 96-680**

**MOVED** by Councillor Fedeyko to adjourn the meeting at 12:24 p.m.

**CARRIED**

The minutes were adopted this 21 day of November, 1996.

  
Reuben Derksen, Reeve

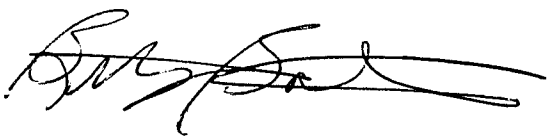
  
Dennis Litke, C.A.O.

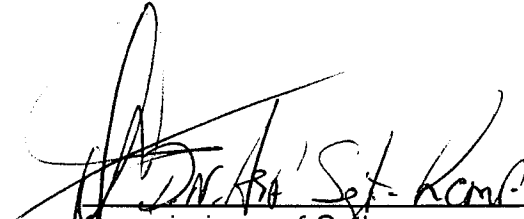


OFFICIAL OATH

I, BETTY BATEMAN, do solemnly affirm that I will diligently, faithfully and to the best of my ability, execute according to law, the duties of the office of Deputy Reeve for the Municipal District of Mackenzie Number 23.

AFFIRMED before me at the  
Hamlet of Fort Vermilion in the Province of Alberta)  
this 29th day of October A.D. 1996.

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Commissioner of Oaths